



RECOVERY PROGRAM MONITORING COUNSELOR I

Characteristics of Work

This is responsible, para-professional work in the implementation of delegated modalities in a structured program. Incumbent participates in decisions regarding eligibility for participation in the recovering nurse program, treatment for individuals involved in the program, determination of investigation needed regarding compliance/noncompliance and treatment facilities/programs to be utilized by participants in the program. Work involves the process of maintaining and recording reports and investigative materials of individuals participating in the program. Also involved is communication with services outside of the employing agency.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Assists the Program Director in evaluating candidates for the program and recommending place and type of assessment needed based upon investigation, interview with the individual, and assessment of individual's needs, motivations, and background.

Assists with the intake process including explanation of and completion of all documentation.

Serves on a team concerning evaluation of response to treatment, evaluation of progress in the program and recommendations concerning future monitoring and other needs to successfully complete the program.

Develops, revises, and implements rehabilitation plans to assist clients in remaining substance free and in coping with employment issues.

Reviews and interprets all monthly reports.

Refers program participants to compliance and investigations as needed.

Develops and maintains a close working relationship with professionals in the area of chemical dependency throughout the state.

Performs related or similar duties as required or assigned.

Minimum Qualifications

Experience/Educational Requirements:

Education:

An Associate's Degree or 60 semester hours from an accredited college or university;

AND

Experience:

One (1) year of experience working in the treatment of mental illness or chemical dependency or working in a program which monitors licensed professionals.

OR

Experience:

Certification as a Drug and Alcohol Counselor and three (3) years experience as a Substance Abuse Counselor.

OR

Experience:

Five (5) years of experience working in the treatment of mental illness or chemical dependency or working in a program which monitors licensed professionals. Anyone accepted with this experience must obtain Certification as a Drug and Alcohol Counselor within 3-1/2 years of being hired.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.